


Non-Executive Report of the: Standards Advisory Committee 14 July 2015	 TOWER HAMLETS
Report of: John S. Williams. Service Head, Democratic Services	Classification: Unrestricted
Human Resources Committee Terms of Reference, Quorum, Membership and Dates of Meetings	

Originating Officer(s)	Elizabeth Dowuona, Senior Committee Services Officer
Wards affected	All wards

Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Standards Advisory Resources Committee for the Municipal Year 2015/16 for the information of members of the Committee.

Recommendations:

The Standards Advisory Resources Committee is recommended to:

- 3.1 Note its Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

1. REASONS FOR THE DECISIONS

- 1.1 This report is for the information of the Committee and no specific decisions are required.

2. ALTERNATIVE OPTIONS

- 2.1 Not applicable to noting reports.

3. DETAILS OF REPORT

- 3.1 The Council at its Annual Meeting using its powers under section 102(4) of the Local Government Act 1972 agreed on 18th June 2012 to establish a Standards Advisory Committee with effect from 1st July 2012.

- 3.2 The Standards Advisory Committee was given the power to create sub-committees in order to discharge its advisory role.

At the reconvened Annual General Meeting of the full Council held on 24 June 2015, the Authority approved the review of proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.

It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.

- 3.3 The Committee's meetings for the remainder of the year, as agreed at the meeting of the Council on 24 June 2015, are as set out in Appendix 3 to this report.
- 3.4 In accordance with the agreed calendar, meetings are scheduled to take place at 7.30pm.
- 3.5 **Membership:**
- 3.5.1 The Authority (full Council) has agreed that the SAC shall comprise of:
- Members of the Council (not including the Mayor or more than one Cabinet Member), appointed by the full Council in accordance with the requirements of political proportionality.
 - Up to seven persons who are not Members or officers of the Council or any other relevant authority (i.e. Co-opted members) who will be entitled to vote at meetings.
- 3.5.2 Co-opted members may serve as many terms of appointment as the full Council considers appropriate. A person may not be appointed as a co-opted

member of the SAC or one of its sub-committees unless the appointment is approved by full Council.

3.5.3 The currently the term of office for co-opted members of the SAC are as follows:-

Ms Salina Begum	To May 2016
Ms Nafisa Adam	To Feb 2019
Mr Michael Houston	To Feb 2019
Mr Eric Pemberton	To May 2016
Mr Matthew William Rowe	To May 2016
Mr John Pulford MBE	To Sept 2017
Mr Daniel McLaughlin	To Sept 2017

3.5.4 Observers

With respect to the 'Independent Person' (IP) role introduced nationally under the new 'standards regime resulting from the Localism Act 2011, a public recruitment exercise concluded in June 2013 with the recommendation to full Council (26 June 2013) to make appointments of an IP and Reserve IP as follows:-

- IP - Ms Elizabeth Hall
- Reserve IP – Ms Ezra Zahabi

The recommended appointments were subsequently approved by full Council. Council also agreed that the IP and Reserve IP would be invited to all future SAC meetings in the capacity of observers.

3.5.5 Chairing the Committee

The full Council has agreed that the Chair and the Vice Chair of the SAC will be appointed from the co-opted members of the SAC.

3.5.6 Quorum

The quorum for meetings of the SAC and for each of its sub-committees is three of the total membership and this must include at least one councillor and one co-opted member. A co-opted member shall Chair the meeting.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

4.1 Matters brought before the Committee under its terms of reference during the year will include comments on the financial implications of decisions provided by the Chief Finance Officer. There are no specific comments arising from the recommendations in this report.

5. LEGAL COMMENTS

5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 24 June 2015.

6. ONE TOWER HAMLETS CONSIDERATIONS

6.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible.

7. BEST VALUE (BV) IMPLICATIONS

7.1 There are no specific Best Value implications arising from this noting report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

8.1 There are no specific sustainability implications arising from this noting report.

9. RISK MANAGEMENT IMPLICATIONS

9.1 There are no specific risk management implications arising from this noting report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 There are no specific crime and disorder implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Standards Advisory Committee Terms of Reference
- Appendix 2 – Appointments to Committee
- Appendix 3 – Dates of Meeting

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None

Officer contact details for documents:

- N/A

Officer contact details for documents:

If not supplied
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